



PARENT INFORMATION

ALL PARENTS MUST Register Dancers on-line at WWW.TAYLORYMCA.ORG
 Go to "Register for Program"
 "STEPS Dance Academy Registration"
 "Current Student" or "New Student"

All current STEPS Dance Academy Information and Recital Information can be found:

- **FAMILY MAIL BOX**
Located in the file box outside of Studio 1. [Check your mailbox weekly!](#)
- **BULLETIN BOARD outside of Studio 1**
- **WEBSITE: www.taylorymca.org**
Click on Programs; then STEPS Dance Academy
- **FACEBOOK: Amy DeVries Dance YMCA (STEPS Dance Academy) and Taylor Family YMCA**
- **INSTAGRAM: YSTEPSAcademy**
- **HASHTAG: #ystepsdanceacademy** Use our studio hashtag on social media!
- **EMAIL: Make sure we have your email address!**
We communicate all important information via email
Send us an email with your name & the name of your child to ensure we have the correct email
- **EMAIL: amyd@qcfymca.org OR steps.academy@qcfymca.org**

Holidays

The studio will be closed for major holidays and school vacations.

You will not be charged for the following dates off:

NOVEMBER 18-24	Thanksgiving
DECEMBER 23- JANUARY 5	Christmas Break
OCTOBER 31 Halloween	You will be charged for class on this date. Students should attend another class that week that is at the same level and teacher approved.
MAY 27 Memorial Day	You will be charged for class on this date. We will run classes on Monday, June 3rd to make up missing on Memorial Day.
JUNE 4-5	We will not hold classes on these days due to preparations for the recital.

FUN CLASS DAYS!

Students must be able to dance and tumble in their attire, or take it off for class.

Leotards and hair up are still required.

All attire must be appropriate. Please adhere to the Academy dress code policies when choosing a costume.

October 21-27: Wear an old dance costume, or fun 80's accessories to celebrate Halloween

December 17-21: Wear Holiday themed attire. Red, Green, Silver or Gold to start celebrating.

February 3-9: Silly socks, toes & tie dye! Dancers wear silly socks, tumblers paint toes silly, or wear tie dye!

March 17-23: Wear an old dance costume, or fun 80's accessories.

Injury

When student sustains an injury that does not permit them to participate over an extended period of time, they should still attend & observe class. A doctor's note is required for student to be excused from class and, in some cases, return to class.



REGISTRATION AND PAYMENT FAQ

Do I have to pay a registration fee?

All registrations, after the August 29 Open House, will incur a \$15 registration fee but will still receive a free SDA t-shirt.

When can I register for classes?

The best time to register is during our fall open house. However, you may register your child for classes anytime from September 4—January 31 in classes that have availability. Classes will be prorated.

How do I cancel a class that I have already registered for?

YOU MUST CANCEL BY THE 15TH of each month in order to cancel for the upcoming month.

DECEMBER 15 is the last chance to CANCEL.

DECEMBER 16-JUNE RECITAL is a complete session.

When you register your child for a class, they will remain registered through June, and you will be charged for that class until you come in and cancel enrollment.

To cancel enrollment you must do so with Parvathi Kumar, our program specialist, at the membership office by December 15.

Classes that require a year commitment are; Move-U, Jr. Move-U, Performance Groups, and Poms.

These performance groups are committed to class fee's and costume fees from August—July 4.

How are payments scheduled?

Payments are set up by automatic payment using a credit card or bank account. A \$10 fee/monthly will be charged if full payment is not received by the last Friday of every month.

A \$25 fee will be charged for any returned checks, or Credit Cards.

What are costume fee's?

Costume fee's are what pays for your dancers recital costume, accessories, tights, and recital t-shirt. The fee(s) will be scheduled at the time of registration. A costume deposit is scheduled for December 16, 2018 or before, and is not refundable after the December 16 payment. Remaining balance will be scheduled at registration. This is scheduled to be paid in payments or full by March 31, 2019. If not paid in full a \$10 late fee will be applied per class/month.

What are the monthly fees?

Tuition is based on a 4 week monthly payment set up through automatic payment.

30 min class:	\$26.00 member	\$36.00 program participant
45 min class:	\$30.00 member	\$42.00 program participant
60 min class:	\$36.00 member	\$50.00 program participant
120 min class:	\$54.00 member	\$85.00 program participant

Dancers taking more than one 60-minute class will benefit with a youth membership. With two 60-minute classes, you save \$10.00 a month and you get member benefits for your child. Youth Membership is \$21.00 a month.

How long is the Academy dance year?

The Academy is based on one main schedule from September-June.

I would like to get an idea of what I will be paying monthly. How many classes will there be each month during the Academy dance year?

2 weeks of classes: September (4 weeks of classes in SEPTEMBER for COMPANY DANCERS)

3 weeks of classes: December

4 weeks of classes: October, November, January, February, March, April

5 weeks of classes: May

Are there any discounts for taking more than one class?

Yes! Your dancer(s) second class will be 50% off when they take more than two hours of class. We highly recommend all students take ballet, with another class, as it lays the foundation for all other dance genres. It is also recommended that students start classes in the fall, and not wait until recital season.

Will there be any performance opportunities in addition to the recital?

There are many performance opportunities throughout the year, for select classes. These include, but are not limited to; Healthy Kids Day, nursing home visits, basketball games, local events, etc. Additional performances vary each year and we will keep you informed on this topic as opportunities arise. With that being said, every year we perform in the....

JULY 4 PARADE!

DON'T LOSE YOUR ROYAL BLUE ACADEMY T-SHIRT! JOIN US IN ELGINS JULY 4 PARADE!
REGISTER ON LINE AT: **WWW.TAYLORYNMCA.ORG**—PROGRAM REGISTRATION—JULY 4 PARADE

DO WE HAVE TO PARTICIPATE IN THE RECITAL?

Enrollment in a class between January-June is a commitment and only a medical situation with a doctors not is cause for cancelling a class/payment at this time. Regular cancellation policies apply. Classes must be canceled by December 15, 2018 to not be charged for the costume deposit if your dancer will not be in the recital. Costume fee/deposit is not refundable.



ANNUAL RECITAL PRODUCTION

TENTATIVE RECITAL DATE INFO

The following dates are subject to change based on U-46 approval in March.

- June 1 Finale Practice 4:00-5:30 Taylor YMCA GYM
- June 2 Picture Day, all day Taylor YMCA STUDIO 1
- June 3 Classes to make up for Memorial Day off
- June 4 and 5 NO CLASSES
- June 6 Show Rehearsal at Larkin High School 1:00-10:00pm
- June 7 and 8 Shows at 6:00pm

One member of every family will be expected to volunteer 1 night of the show.

COSTUME SCHEDULING AND COMMITMENT FORMS ARE DUE at Registration

- The last day of classes for students who are not participating in the recital is December 22.
- Your child **must attend 85% of classes** January-June in order to participate in the June recital.
- Finale rehearsal, picture day and show rehearsal are *mandatory*.
- If your child misses classes from January-June, please understand it is difficult for them to keep up with the class. Classes will be learning and practicing their routines for the recital, all classes are important.
- If your child misses multiple classes during this time, he/she may be cut out of choreography and unable to perform at the June recital.
- *You will not receive a refund for classes or costume if your child is cut from the recital.*
- When signing your registration form you agreed to these conditions and agree that your child will be participating in the recital and that you are responsible for all recital fees.

RECITAL FEE'S WHAT TO EXPECT:

Costume fee payments need to be scheduled at Registration.

FEE INCLUDES:

Costume
Accessories
Tights
Recital t-shirt.

Not shoes! Parents are responsible for purchasing required shoes.

POMS, COMPANY and PERFORMANCE DANCE:

Require payments starting at fall registration.
Costumes must be paid in full by December 15th
These classes perform at events and need their costumes sooner.

OTHER CLASSES:

Costume payment scheduling is due at Registration.
Costumes must be paid in full by March

COSTUME FEES:

\$55 - 1 Tiny Ballet or Tiny Tumbling Costume
\$50 - 2nd + Costumes Per Tiny Dancer/Tumbler
\$75 - 1 Dance or Tumbling Costume
\$62 - 2nd + Costumes Per Dancer/Tumbler
\$90 - 1 Combo Class Costume
\$30 - 1 set of Poms if in a Poms class
\$45 - **BOYS Tiny—Level 1 classes Costume Deposit***
**Boys final costume fee will be determined once it is chosen.*
\$15 - Late Fee



STUDIO POLICIES

- Only registered dancers are allowed in class. Parents, siblings, friends, etc. are **not allowed inside the classroom, gym, or on walking track**. Unless you are asked to come in by an Academy Teacher.
 - Age/experience requirements are guidelines only. Student placement is subject to instructors approval.
 - Detailed information on classes, instructor bio's, etiquette, dress code, policies and procedures are available on our website: www.taylorymca.org.
 - Class minimum is 5 students. STEPS Dance Academy reserves the right to cancel or combine classes if enrollment does not meet the requirements.
 - Classes are limited in numbers, and enrollment is based on computer registration. Register early to ensure the class you want is available.
 - Schedule is subject to change.
 - If your dancer(s) are going to miss class call the front desk (847-888-7410) or email [**danceacademy.steps@gmail.com**](mailto:danceacademy.steps@gmail.com) to let us know that they will not be in class.
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Attendance From January to June

- Your dancer must attend 85% of classes from January to June.
 - If your dancer misses more than two consecutive weeks without notification, they will be removed from the choreography that was given in those two weeks.
 - If your child misses multiple classes from January to June he/she may be cut out of the choreography and unable to perform in the June recital. You will not receive a refund for the classes or costume if your child is cut from the recital.
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Weather Cancellation Policy

- We will hold classes except under dangerous driving conditions, please use discretion.
 - You can call the front desk (847-888-7410) and the staff will inform you of class cancellation in the case of inclement weather.
 - Studio closings will also be posted on our website, Facebook and when possible, you will receive an email. No credit will be given for weather cancellations.
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Missed Classes

Credit will not be given for missed classes due to illness, snow days, vacations or personal commitments. Students may make up any class missed in any appropriate class of their choice at any time prior to January 31. Please contact the office at [**danceacademy.steps@gmail.com**](mailto:danceacademy.steps@gmail.com) to schedule make-up classes. No make up classes after January 31.

STEPS Dance Academy **REQUIRED CLASS ATTIRE**

- **STEPS Dance Academy values modesty.** Full body leotards are required for all classes except Hip Hop. Girls may not wear a sports bra as a shirt. Modest shirts for Hip Hop, with a cami tucked in under their t-shirt.
- If students are not in correct modest attire, they will be given 1 warning and they will be given a t-shirt or leotard to wear for class that day. After that, they will not be able to participate in class if not dressed in correct attire.
- Dancer's hair must be in a tight bun before class.
- **NO PHONES IN CLASS!**
- Levels 3 and up are required to purchase their dance attire and shoes through STEPS Dance Academy. Levels Tiny through 2 may purchase through STEPS Dance Academy but it is not required. If you already have shoes that fit then wait until recital season to purchase a new pair!
- When your dancer is in need of a new black leotard, any kind of shoe, dance shorts etc. then please purchase them through STEPS Dance Academy so they all have the same ones.

REQUIRED FOR CLASS

BALLET: TINY – ADVANCED: *Purchase through STEPS Dance Academy (required for levels 3+)*

- Any color leotard and skirt for level Tiny-2
- Black leotard for level 3+
- Pink skirt for level 3+
- Convertible or footed (for younger dancers) tights
- Stretch canvas Ballet shoes
- Hair in a bun
- Nude bra for performances only (Advanced classes have other requirements)
- **DANCE SWEATER IS OPTIONAL! (MUST BE FITTED)**

JAZZ: TINY – ADVANCED: *Purchase through STEPS Dance Academy (required for levels 3+)*

- Any color leotard for level Tiny-2
- Black leotard for level 3+
- Boy cut shorts in any color or black leggings (if wearing shorts dancer must wear tights)
- Tan Jazz shoes
- Convertible tights
- Hair in a bun
- Nude bra for performances only (Advanced classes have other requirements)
- **DANCE SWEATER IS OPTIONAL! (MUST BE FITTED)**

MODERN: 5 – ADVANCED: *Purchase through STEPS Dance Academy (required for levels 3+)*

- Black leotard
- Black or gray boy cut shorts or black leggings (if wearing shorts dancer must wear tights)
- 1/2 sole shoe
- Hair in a bun
- Convertible tights
- Nude bra for performances only (Advanced classes have other requirements)
- **DANCE SWEATER IS OPTIONAL! (MUST BE FITTED)**

MUSICAL THEATRE:

- Black leotard
- Boy cut shorts in any color or black leggings (if wearing shorts dancer must wear tights)
- Tan Jazz shoes
- Convertible tights
- Hair must be up and off of face
- Nude bra for performances only
- **DANCE SWEATER IS OPTIONAL! (MUST BE FITTED)**

STEPS DANCE
Academy



STEPS Dance Academy

REQUIRED CLASS ATTIRE CONTINUED

REQUIRED FOR CLASS

HIP HOP: MINI – ADVANCED:

- Black leotard or tight fitted shirt with leotard or cami tucked in under the t-shirt
- Boy cut shorts in any color or black leggings (if wearing shorts dancer must wear tights)
- Convertible tights
- Hair in a pony tail. Girls with longer hair in the more advanced classes should have hair in a bun.
- Clean tennis shoes for Hip Hop until recital shoes are decided
- Nude bra for performances only (Advanced classes have other requirements)
- DANCE SWEATER IS OPTIONAL! (MUST BE FITTED)

POMS: *Purchase through STEPS Dance Academy (required for levels 3+)*

- Black leotard
- Boy cut shorts in any color or black leggings (if wearing shorts dancer must wear tights)
- Tan Jazz shoes
- Convertible tights
- Hair in bun
- Poms need to be purchased at registration. \$30.00 Fee (Purchase through STEPS Dance Academy)
- DANCE SWEATER IS OPTIONAL! (MUST BE FITTED)

TAP: *Purchase through STEPS Dance Academy (required for levels 3+)*

- Black leotard
- Boy cut shorts in any color or black leggings (if wearing shorts dancer must wear tights)
- Tap shoes
- Convertible tights
- Hair in pony tail or bun
- DANCE SWEATER IS OPTIONAL! (MUST BE FITTED)

TUMBLING: *Purchase through STEPS Dance Academy (required for levels 3+)*

REQUIRED:

- Leotard (black preferred)
- Bare feet
- Hair preferably in a Bun on the crown of head or in a low bun (Girls with long hair **MUST** have their hair in a **TIGHT BUN** NOT a pony tail). Girls with short hair may wear their hair in a pony tail.

OPTIONAL:

- Boy cut shorts in any color
- Capri black leggings
- Footless tights preferred but optional
- DANCE SWEATER IS OPTIONAL! (MUST BE FITTED)

BOYS:

DANCE:

- Sport shorts or athletic pants
- Short sleeve t-shirt tucked in
- Clean tennis shoes for Hip Hop until recital shoes are decided
- Required shoes for all other dance classes

TUMBLING:

- Sport shorts or athletic pants
- Short sleeve t-shirt tucked in
- Bare feet

